Vicenza High School

ACT Online Registration

2015-2016 School Year Test Dates:

October 24th  (Registration Deadline: September 18th, 2015)
December 12th  (Registration Deadline: November 6th, 2015)
April 9th, 2016  (Registration Deadline: March 4th, 2016)

Website for Registering:  WWW.ACTSTUDENT.ORG

Online Registration Tips:  *Please call ACT customer service at 319.337.1270 if you need assistance.

Students often have difficulties registering for the ACT online in three areas. This document is not a step-by-step set of detailed instructions for registering, but a guide to the parts of the process that require key information. Following, we have outlined three critical steps to successfully processing a registration:

*IMPORTANT!  1.  Before you begin, obtain a hard copy “International Fee Waiver Form” from Mr. McKinney!

2. Please be sure to RESEARCH the ACT Test requirements of your future colleges and programs to determine if the Writing portion of the test is a necessary add-on! If you are not sure—add it.

I. Finding Your High School

   A. Confirm Your High School Code

      1. Enter: 577 – 140 and click the “Confirm” button.

II. Select Where To Test

   A. Where will you be testing?

      1. Select “In Another Country” and click the “Continue” button.

      2. Under “If You Know the Six-Digit Code Number”, enter Test Center Code: 866840 and click “Confirm”.

III. Entering the International Fee Waiver at the Checkout Screen

   A. In the “Voucher/Waiver Number” field, enter the number located in the upper right-hand corner of the waiver form given to you by your guidance counselor, then click “Apply”.

IV. Be Sure to Select Four Colleges to Send Score Reports to

   A. This is FREE during registration only!

   B. Outside of the registration window, a student can send scores at any time via their ACT account for a fee of $12.00 for each report sent.

   C. If you wish to play D. I, II, or III college sports, enter NCAA Clearinghouse code 9999 as one of your choices.

**Please Note:  As we are an overseas testing center, NO OPTION FOR LATE REGISTRATION exists.

TEST DAY INFO: Students taking the ACT must be at VHS’ main entrance no later than 07:40 with an approved calculator, military ID card, and printed Registration Ticket. NO MECHANICAL PENCILS allowed. Please POWER OFF ALL ELECTRONIC DEVICES BEFORE entering.